

Rules and Regulations for the Printmaking Workshop at Mältinranta Artcenter

(Valid from May 1st, 2025)

1. The printmaking workshop is rented to professional printmakers, hobbyists capable of independent work, and for supervised course activities.

Users must have sufficient professional skills to work independently with the equipment and tools of the workshop. Every new user must demonstrate their competence to the workshop coordinator before starting.

Techniques in use: water-based and solvent-based screen printing, woodcut, lithography, and intaglio/etching printing (solvent-based).

2. Working hours, reservations, and workshop key

Working hours depend on the period reserved. If your work period is less than one month, the standard access hours are: Tue–Thu: 10:00–17:00 and Fri: 09:00–16:00

Users with a key can access the workshop 24/7.

Reservations and room availability must be checked in advance. Since there is limited working space in the printmaking workshops, you need to check beforehand, when there is room for you to come and work. Screen printing one person per solvent and water-based area, lithography max three users and intaglio several users. During graphics courses, the room reserved for teaching is not available unless otherwise agreed with the course instructor.

New users must reserve time at least two weeks in advance by contacting the Tampere Artists' Association through the given channels. No new users are accepted during holiday periods (June–July and December).

If you rent the space for one month or more, you will receive a personal key to the workshop. Keys are personal and may not be shared. The keyholder agrees to store the key and alarm code separately. Instructions and conditions for key use are agreed upon in a key handover agreement.

Caution must be used with the alarm system to avoid false alarms. There is one key and one alarm system, with instructions provided upon handover.

Note: A €20 deposit is required for the key. If the key is lost or not returned, a replacement fee of €150 will be charged. The key must be returned immediately after the usage period. The Tampere Artists' Association reserves the right to decide on a key handover on a case-by-case basis.

All bookings are binding. If you're not able to use your reserved time, cancel by informing the association.

3. Usage fee

The fee covers the use of space, equipment, tools, and basic materials.

Included in the usage fee:

Intaglio: ferric chloride, tarlatan, denatured alcohol, sulfite paper, vinegar, gas, salt, mineral turpentine, dammar resin, gummed tape, newsprint paper, gum arabic, printing oil, iron oxide (pigment for shellac).

Screen printing: ink and emulsion remover, ghost image remover.

Lithography: grinding sands, gum arabic, kerosene, nitric acid, mineral turpentine, talc, vinegar, cooking oil, newsprint paper, pine soap, denatured alcohol, turpentine, salt, thinner, tarlatan, sulfite paper, crayon ink (not used for printing), printing oil, gummed tape.

NOTE: Plate materials, printing paper and inks, lithographic crayons and pencils, respiratory and eye protection, gloves, and protective clothing are not included.

The Tampere Artists' Association accepts payments by card or cash at the Art Lending service or sends an invoice to the user. For the longer reservations, it is possible to pay by month, but an invoice fee is added to every single invoice.

4. Working principles

Only fine art printmaking techniques may be used in the workshop.

Respect must be shown to fellow users and to the property of the Tampere Artists' Association. The printmaking workshop is a shared space – users must be aware of the others. Working independently and engaging respectfully with others is required.

Each user is responsible for the condition of the space: clean up your own mess, clear work surfaces, return items to their place, clean tools and surfaces, ensure machines are ready for the next user, and take out trash to the appointed places. Daily cleaning is mandatory after each working session.

Care must be taken with devices, solvents, and acids. The same applies to presses, printing blankets, exposure units, vacuum frames, and metal cutters. Printing blankets must be kept clean and press pressure released after use. Users are liable for damages (e.g., damaged blankets).

Cleaning tools are in the cleaning closet "Siivouskomero" along the hallway.

Each printmaking area has specific instructions that must be followed when working in space.

5. Storage

Storing personal tools and materials is possible during the working period.

Artists with an annual membership can access shared long-term storage. Short-term users are provided with temporary print drawers and a lockable locker, introduced by the responsible artist.

Other, short-term storage is agreed case by case, and items must be removed immediately upon request. At the end of the working period, all personal items must be removed from space. A storage fee of €50/month will be charged for items left behind.

6. Liability

Users are liable for any damage caused by carelessness or lack of knowledge affecting the space, machines, equipment, materials, or other users' works and property.

The Tampere Artists' Association does not insure users. Therefore, the association does not cover personal or property damage. Users are responsible for obtaining personal accident and liability insurance.

If the user is unsure about anything related to technique or use, they must ask the workshop coordinator in advance. If unsure about any process, ask for help in advance. If problems arise during work, stop immediately. This helps avoid unnecessary stress and claims.

7. Break room, restrooms, cleaning closet, and dressing room

There is a shared break room available. Users are responsible for their own dishes, trash, and keeping the space tidy for the next user. Equipment includes fridge, microwave, coffee maker, kettle, freezer, and stove.

The Artists' Association provides toilet paper, hand towels, and soap, as well as cleaning tools and detergents (in the hallway closet, "Siivouskomero"). You are encouraged to bring your own soap and towels for workshop use.

The association maintains cleanliness in shared areas (collects trash and checks general tidiness), but **cleaning the workshop space is the user's responsibility.**

8. Smoking, alcohol, and substances

Smoking, alcohol use, and working under the influence of intoxicants are prohibited. Violations will result in loss of workshop accessibility.

9. Pets

Pets are not allowed in the printmaking workshop – for allergy and safety reasons.

10. Last user responsibility

The last person to leave must ensure that all devices are turned off, lights and ventilation are off, hoods are closed, the doors are locked, and the alarm system is activated, if needed.

11. Safer space principles

The Tampere Artists' Association is committed to safer space practices. This means behaving in a respectful, inclusive, and mindful way toward everyone. Users are expected to uphold these principles during their time in the workshop.

12. Feedback and suggestions

The printmaking workshop is a shared space for all. Feedback, ideas, and concerns can be directed to the Tampere Artists' Association.

13. Disruptions

If a user breaks the rules, causes disturbances, or fails to pay fees, the Tampere Artists' Association has the right to ban them from using the workshop.